



Village of Genoa City

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Genoa City, WI 53128

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VILLAGE OF GENOA CITY, WISCONSIN

DEPARTMENT OF PUBLIC WORKS

DPW OPERATOR

The Village of Genoa City is seeking a qualified and dependable individual to join its Department of Public Works as a DPW Operator. This position performs a variety of public works, utility, equipment maintenance, and laboratory duties in support of Village operations.

ESSENTIAL FUNCTIONS

- Operate and maintain Village vehicles, trucks, mowers, snowplows, and other equipment.
- Perform routine maintenance, inspections, troubleshooting, and minor repairs of Village equipment, facilities, streets, grounds, and infrastructure.
- Assist with operation and maintenance of the Village water and wastewater systems.
- Collect samples and perform required laboratory testing in accordance with Wisconsin DNR requirements.
- Maintain accurate laboratory, operational, maintenance, and regulatory records.
- Monitor pumps, valves, controls, meters, and other utility equipment and record deficiencies or required repairs.
- Perform street, park, grounds, stormwater, and general public works maintenance.
- Participate in snow and ice removal operations.
- Respond to utility and public works emergencies as required.
- Maintain a safe and orderly work environment and comply with applicable safety procedures and regulations.
- Perform other duties as assigned.

MINIMUM QUALIFICATIONS

- High School diploma or equivalent.
- Valid Wisconsin driver's license with a satisfactory driving record.
- Ability to obtain and maintain applicable Wisconsin DNR water and/or wastewater operator certifications as required.

- Mechanical aptitude and the ability to safely operate and maintain a variety of equipment.
- Basic computer skills

PREFERRED QUALIFICATIONS

- Previous municipal public works, water, or wastewater experience.
- **DNR Laboratory Certification is preferred but not required.** The Village is willing to consider qualified candidates who are willing to obtain applicable certifications.
- Wisconsin DNR water and/or wastewater operator certification.

WORK SCHEDULE

Regular hours are Monday through Friday; however, the position requires participation in **overtime, emergency call-ins, weekends, holidays, and snow and ice operations** as needed.

COMPENSATION & BENEFITS

The Village offers a competitive wage and benefits package based on qualifications and experience. Benefits are provided in accordance with Village policies and applicable agreements.

APPLICATION

Interested candidates should submit a completed application and resume, along with copies of applicable licenses or certifications, to the Village of Genoa City.

The position will remain open until filled.

The Village of Genoa City is an Equal Opportunity Employer.

Please send resumes and any questions to Tristan Skilling at gcdpw@vi.genoacity.wi.gov.